

केन्द्रीय विद्यालय संगठन

[शिक्षा मंत्रालय: भारत सरकार]

क्षेत्रीय कार्यालय, रायपुर

केन्द्रीय विद्यालया क्रमांक-2, रायपुर कैम्पस

सेक्टर-8, दीनदयाल उपाध्याय नगर

रायपुर, छत्तीसगढ़-492010



Kendriya Vidyalaya Sangathan

[Ministry of Education, Govt. of India]

Regional Office, Raipur

Kendriya Vidyalaya. No.2, Raipur Campus

Sec-IV, Dindayal Upadhyay Nagar

Raipur, Chhattisgarh-492010

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F. 32062/1/KVS-RO (Raipur)/2018-19/ 301

Date: 13.11.2020

OFFICE ORDER

In supersession of previous orders and in compliance with the KVS (HQ), New Delhi Order No.F.11-55/2000-KVS (Vig.)/Pt. I/1122-25 dated 05.03.2019 and as per the provisions of Section 4 of the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013, the following **Internal Complaint Committee** is re-constituted to redress any complaint on Sexual Harassment of women at workplace at Regional Office level with immediate effect :-

Sl. No.	Name of the Member	Designation of the member	Office of the member of the committee	Member of the committee as	Jurisdiction
1	Mrs. Biraja Mishra	Assistant Commissioner	KVS, RO, Raipur	Presiding Officer	To inquire into the complaints of sexual harassment at work place against the officials at the Regional Office up to the level of SO (excluding FO) and against Principals, Vice Principals & HMs
2	Mrs. Indu Sahu	President	Chetna Child and Women welfare Society, B-105, Krishna Apartment, LIC Colony, Mowa, Raipur	NGO Member	
3	Mrs. Prabha Minj	Principal	KV No.2, Raipur	Member	
4	Mr. J. Prasad	Principal	KV Dongargarh	Member	

The Presiding Officer and the members of the above committee will hold office for a period not exceeding three years from the date of issue of this order. The Presiding Officer of the Committee will ensure the following:-

- I. Co-ordinate with the NGO member, other members and respective Deputy Commissioner/ Vidyalaya to fix date and time for conduct of enquiry.
- II. Co-ordinate with NGO member and plan & facilitate the tour program.
- III. The inquiry will be conducted in terms of guidelines contained in the judgment dated 13.08.1997 of the Hon'ble Supreme Court in Vishaka and Others Versus State of Rajasthan & Others and orders dated 26.04.2004 passed by the Hon'ble Supreme Court in the case of Medha Kotwal Lele & Others Vs Union of India & others.
- IV. It is mandatory to have one NGO member while investing the case of sexual harassment of women employees.
- V. Submission of Inquiry Report with specific findings and supporting documents alongwith her comments/ recommendation within a period of one month from the date of such receipt of a complaint.

This supersedes this office order of even number dated 18.06.2020.

(Signature)
(Chandana Mandal)
Deputy Commissioner

Distribution:-

1. The Presiding Officer of the committee.
2. The Member/NGO Member of the committee.
3. The Additional Commissioner (Admn.), KVS (HQ), New Delhi – for information
4. The Joint Commissioner (Admn.), KVS (HQ), New Delhi – for information
5. The Deputy Commissioner, KVS, All Regional Offices – for information
6. The Director, KVS, All ZIETs – for information
7. The Assistant Commissioner, KVS, RO, Raipur
8. The Principal, All Kendriya Vidyalaya, Raipur Region – The content of the circular may be brought to the notice of all the employees with dated acknowledgement.
9. Administrative Officer, KVS, RO, Raipur – The content of the circular may be brought to the notice of all the employees working in Regional Office with dated acknowledgement.